



Access to Finance for Sustainable Production and Consumption of
Agribusiness MSMEs in India

ProCIF
It's Possible

JD- Programme Assistant

The Organisation and the Programme

The India Foundation for Humanistic Development [IFHD] is a not-for-profit foundation guided by humanist values. IFHD's mission is to contribute to a just, free and equitable society in which all people, regardless of gender, caste, ethnicity or other identities, have equal access to opportunities and resources, and actively participate in decision-making processes that determine their lives and their future. IFHD is committed to the marginalised, and seeks to create lasting improvements in their lives.

IFHD is currently anchoring Producer Entrepreneurship Catalyst and Incubation Facility (ProCIF) as well as a key partner in the EU sponsored programme to provide Access to Finance for Sustainable Production and Consumption of Agribusiness MSMEs in India (A2F). As a stakeholder in both these programmes, IFHD has established an incubation facility and a multi-stakeholder partnership platform, which seeks to transform asset-poor producer organizations (in agriculture, forestry, animal husbandry and fisheries) across India into self-reliant enterprises. It aims to incubate at least 100 Micro, Medium and Small Enterprises (MSME's) to transform them into commercially viable, sustainable, socially and environmentally responsible enterprises.

The Role

As a part of implementing both the ProCIF and A2F programme, IFHD is looking for a passionate individual who would like to be a part of its Bangalore team. The person will be expected to play a key role in the coordination and the delivery of both programmes, in close coordination with the programme team. Traveling to location to implement the programme would be an important part of the role, and it is expected that upto 10 days in a month could be on location. While field based work will be extensive, the Programme Assistant will be expected to contribute in the preparation of documents and reports that support the programme.

Some of the tasks of the Programme Assistant include:

1. Identifying MSME's that can be incubated under the ProCIF as well as the A2F programmes.
2. Supporting the ProCIF and A2F team to coordinate the delivery of technical assistance including business planning, fair trade certification, product development and market linkages.
3. Coordinate activities between the ProCIF/ A2F and the MSME's partners in order to ensure the smooth delivery of technical assistance to all MSME's that are a part of the programme.
4. Support the programme team to develop reports and formats that can be used to evaluate the progress of the programme.
5. Report on the delivery of the programme to the programme team as well as external stakeholders



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The Person

We are looking for a passionate go-getter who feels strongly regarding humanistic values that include equity, justice and freedom. She/ he will be willing to travel and will have a good command over both oral and written English. In addition, knowledge of Hindi and another language is important. The ideal candidate will either have studied Agriculture, Business or Food and Dairy Technology or a related discipline at a graduate level. Willingness to work in a constantly changing environment is a necessity, and spirit to motivate oneself and take on new challenges and responsibilities.

If you feel you would like to join the IFHD team, do write in to us at:

secretariat@procif.in

Enclosing a **current CV of not more than two pages** as well as a write up not exceeding 500 words on why you feel that you would be the ideal candidate for this position. IFHD looks forward to hearing from you.

Last date for receiving applications: 30th June 2015